



## CARES ACT REPORTING ON EMERGENCY FINANCIAL AID GRANTS TO STUDENTS

On March 27, 2020, the Federal government enacted the Coronavirus Aid, Relief and Economic Security Act (CARES Act), Pub L. No. 116-136, providing funds to institutions from the Higher Education Emergency Relief Fund (HEERF) to make Emergency Financial Aid Grants to Students for expenses related to the disruption of campus operations due to coronavirus, including eligible expenses under a student's cost of attendance, such as food, course materials, technology, health care, and child care. The law requires institutions to report certain information related to the use of these funds. The following information is reported for the period, May 5<sup>th</sup> 2020 to June 4<sup>th</sup>, 2020.

- I. This statement shall serve to acknowledge that our institution signed and returned to the US Department of Education the *Certification and Agreement - Emergency Financial Aid Grants to Students*. We further attest that our institution has used, and/or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to Students.
- II. The total amount of funds that the institution has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Student is \$ 232,774.00.
- III. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of June 4<sup>th</sup> 2020, is \$ 0.00.
- IV. The estimated total number of students at our institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act is 244.
- V. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act to date is 0.
- VI. The following is the method used by our institution to determine which students receive Emergency Financial Aid Grants and how much each student has received/will receive under Section 18004(a)(1) of the CARES Act.

**PROVIDE DESCRIPTION: The method used to determine which and how much students receive Emergency Financial Aid Grants are as follow- CIT is using an application process for eligible students to apply for up to \$ 958.00 for food, housing, technology, course materials, daycare, or other related expenses related to the disruption of campus operations due to coronavirus – COVID-19 in the year 2020.**

- VII. The follow instructions/directions/guidance was/will be provided by our institution to students concerning the Emergency Financial Aid Grants.

**PROVIDE DESCRIPTION: Please read the forms sent to our students below.**



# REQUEST FOR EMERGENCY FINANCIAL AID GRANT FUNDS

## Under the CARES Act, Pub. L. No. 116-136

**Student Name:** Click or tap here to enter text. **SS# Last 4** Click or tap here to enter text.

**Current Mailing Address:** (at which I am to receive my Grant check) Click or tap here to enter text.

Click or tap here to enter text. **City, State and Zip Code:** Click or tap here to enter text.

**Email:** Click or tap here to enter text.

**Phone #:** Click or tap here to enter text.

Have you incurred expenses related to the disruption of campus operations due to coronavirus (COVID-19), such as food, housing course materials, technology, health care and/or child care expenses?  YES  NO

### CATEGORY OF EXPENSE

### AMOUNT I HAVE PAID OUT (\$)

FOOD

Click or tap here to enter text.

HOUSING

Click or tap here to enter text.

COURSE MATERIALS

Click or tap here to enter text.

List Materials: Click or tap here to enter text.

TECHNOLOGY

Click or tap here to enter text.

List Technology: Click or tap here to enter text.

HEALTH CARE

Click or tap here to enter text.

CHILD CARE

Click or tap here to enter text.

I hereby attest that the information provided above is true and correct and

a.) I understand I am requesting an Emergency Financial Aid Grant to assist me with costs that I have incurred related to the COVID-19 pandemic. I further acknowledge that while my school will attempt to assist me to the greatest extent possible, I understand funds are limited and are to be shared among all eligible students.

b.) I understand that while I incurred expenses related to COVID-19; this Emergency Financial Aid Grant is to assist and may not cover all expenses.

c.) I understand that I may be requested to provide documentation to support related expenses due to COVID-19.

Student Signature: Click or tap here to enter text. Date: Click or tap here to enter text.

---

### **FOR SCHOOL USE ONLY**

Applicants, please do not enter information in this section.

Total Grant Amount Approved: \$ \_\_\_\_\_

CHECK#: \_\_\_\_\_

Signature and Title of School Representative: \_\_\_\_\_