

## **CyberTex Institute of Technology Vocational Nursing (VN)**

### **Addendum to the Student Admission, Progression, Graduation, Withdrawal, Dismissal, Re-Admission, Transfer and Articulation Policy**

**Addendum Implementation Date: August 10, 2020**

Effective August 10<sup>th</sup>, 2020, the following will be required for all students in the Vocational Nursing Program at CyberTex Institute of Technology. The policies under the following headings shall include the following.

#### **Admission Policy**

Under the **Student Admission, Progression, Graduation, Withdrawal, Dismissal, Re-Admission, Transfer and Articulation Policy**, under the subheading Progression shall read:

As a part of the admission process the Cybertex Institute (CIT) the following steps must also be observed:

1. Complete the Nursing Program Admission Test with an acceptable score of 60% and above in each subject area
2. For students applying for the MA track an additional assessment test may be requested after review of official MA Program transcript when an MA track e.g. pharmacology, basic nursing.
3. Participate in Nursing Faculty/ Director Interview and pass by a unanimous decision,

\*Note: The Director of Vocational Nursing has the discretion to revise, waive or delay any of the above Admission Steps Specifically for Vocational Nursing Prospective Students on a case by case basis.

#### **Progression**

Under the **Student Admission, Progression, Graduation, Withdrawal, Dismissal, Re-Admission, Transfer and Articulation Policy**, under the subheading Progression shall read:

- 1, Nursing students are identified to have failed any theory or clinical course if he or she received a final grade of less than 75%.
2. A student is not allowed to fail more than two courses throughout the four-semester Vocational Nursing Program at CIT, i.e. on the failure of the course (whether it is the same course or different courses).

### **Student Testing and Grading Policy**

Effective February 28<sup>th</sup>, 2019, the following will be required for all students in the Vocational Nursing Program at CyberTex Institute of Technology.

Under **The Student Testing and Grading Policy**, #2 under the sub heading of Distribution Grades/ Scores and Progress Reports, shall read:

2. Grades Progress Reports will be distributed to students at a minimum of at the end of each grading period or four times per semester, whichever is the greater amount of times distributed, shall be adhered to.

Also, under **The Student Testing and Grading Policy**, # 1 & #2 under the sub heading of Opportunities for Remediation, shall read:

1. Nursing students who are identified to be failing any theory course at the end of grading period should be counselled by course instructor and a written study plan (signed by instructor and student to include at least one hour one on one tutor with course instructor done. Course instructor should also provide written communication to the student's assigned mentor. If failing persists for two consecutive grading periods, written communication should be forwarded to director of nursing and student services for further intervention.
2. Nursing students who demonstrate deficiency in the acquisition of nursing skills in the laboratory setting or clinical setting, he/ she will be provided with additional supervised clinical opportunities for improvement by the clinical/ lab instructor not less than 1 hour per week until skill can be performed satisfactorily.  
If the student portrays unsafe nursing practices or in the clinical setting, he/she will be immediately withdrawn from the clinical setting and he/ she will be provided with not less than 3 hours per week until skill can be performed satisfactorily. If unsafe practices persists beyond the clinical formative assessment director of nursing shall be informed using oral and written formats.